

Tender for comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority(PCNTDA), AKURDI, PUNE-44 for the period of 2 years

Tender Sr. No.

FormFee:Rs.1100

Issued to _____

DD No. _____ Date _____

Tender form for comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), Akurdi , Pune-44 for the period of 2 years

To,

The Chief Executive Officer,
PCNTDA
Near Akurdi Railway station,
Akurdi, Pune-44.

Dear Sir,

1. In response to the tender notice published in the daily newspaper in _____ and _____ dated _____ I/We submit herewith the tender form for comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44

I/We have thoroughly examined and understood the terms and conditions of the tender mentioned in Appendix-I and I/We agreed to abide by them in full.

2. I/We offer to undertake the comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44 and quoted the rates **inclusive of all taxes, freight etc.** as given in Appendix-II. It is agreed that no additional charges other than those mentioned in Appendix-II would be payable to me/us.
3. I/We accept that the rates offered shall remain valid till period of 90 days.
4. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
5. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with The CEO, PCNTDA. The decision of The CEO, PCNTDA will be final and shall be binding on me/us.
6. As required by the terms and conditions of tender an amount of Rs. 5,500/- paid by me/us as Earnest Money Deposit (E.M.D.) through **Demand Draft (DD) of any Nationalized Bank** payable at Indian Overseas Bank, Nigdi, Pune Bearing No. _____ dated _____ in favor of **PIMPRI-CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY, Akurdi, Pune.**
(Payment of EMD in any other form will not be accepted)
8. I/We agreed to undertake comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44 at location of office mentioned in supply order and as per the terms and conditions in Part I Appendix 6I.

9 As per the terms and conditions Part-I of Appendix-I, I/We are submitting my/our offer in two sealed envelopes. Envelop No. 1 contents documents as per the conditions of Part-I of Appendix-I. Envelop No. 2, includes rates quoted by me/us in Appendix-II.

10. I/We also agreed that The CEO, PCNTDA has full rights to open/consider the second envelop if and only if CEO PCNTDA satisfied with information contents in envelop No.1. The decision of the PCNTDA Authority regarding this will be final and will be binding on me/us.

The following documents duly filled in and signed are enclosed along with the tender. The part 1 of Appendix-I being the terms and conditions is retained by me/us for my/our information and record.

Yours faithfully,

Place :

Date :

Signature of the Tenderer

Name and Address of the firm / tenderer : _____

Registration No. of Firm/ Tenderer : _____

List of Documents (Checklist) to be submitted in envelope No. 1 :-

- 1) Tender Form and An earnest money of Rs.5, 500/- only in the form of Demand Draft drawn in
i) favor of CEO, PCNTDA.
- 2) GST Certificate
- 3) Valid Income Tax Returns (Income Tax Returns) for last Three Financial Years
- 4) Xerox copy of the Pan card
- 5) The bidder should be a licensed/Authorized dealer of the product. Manufacturers
Authorization Form (MAF) shall be furnished

Bank Draft No. _____ Dt _____ Rs. _____

Signature of Authorized person

Signature: _____

Date : _____

Name &Address : _____

APPENDIX-I
Conditions of Contract

Part-I

1. Sealed tenders are invited from authorized firms willing to do comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44 on working days during 10.30 hrs.to 17.00 hrs from _____ and the last date of acceptance of the tender is _____ at 15:00 hrs. Tenders received late in person/by post will not be considered.
The tenders will be opened on the same day (if possible) of closing date at 15.00 hrs. in presence of the intending firms/ representatives(if available) who may desire to attend. The rate(s) quoted should be valid and operative for 90 days from the date of invitation of tenders.
2. The amount of Earnest Money paid by the tenderer(s) in the form of Demand draft whose tenders are not accepted will be refunded to respective tenderer after 1 month of issuance of the work order to successful tenderer The EMD will be converted to security deposit and successful bidder has to pay the remaining amount at the time of agreement.
3. The tenderer should attached copies of documents as per list mentioned in the tender to be duly stamped and signed, etc. with the tender documents. It may please be noted that the tender received without document referred above shall not be considered.
4. The rates both in words and figures without any corrections or over writing should be quoted in Appendix-II. Any over writing or rewriting should be duly countersigned.
5. The tenderers must enclose adequate documents to prove their authorization claims and if not The CEO, PCNTDA reserves the rights to accept or reject tenders of these agencies. The decision of The CEO, PCNTDA regarding this will be final and shall be binding on tenderer.
6. The CEO PCNTDA reserves the right either to accept or reject any part or items found inferior in quality or workmanship.
7. Undersigned will reserve full rights to open/consider the second envelop if and only if PCNTDA Authority is satisfied with information contents in envelop No.1. The decision of the CEO PCNTDA regarding this will be final and shall be binding on tenderer.
8. The specimen of Agreement Bond will be provided along with letter of acceptance to the tenderer whose rates are accepted by the PCNTDA. The tenderer shall have to execute agreement in the prescribed form on stamp paper of appropriate value which should be submitted to the Electrical Section, PCNTDA within specified time. The agreement received under seal and signature of tenderer will become a legal agreement between the tenderer and the PCNTDA, which will be binding on tenderer.

9. The rates of the AMC of the online UPS are inclusive of GST 18%. In future if there is revision in the rates of GST by Government then accordingly appropriate GST will be paid/reimbursed to contractor.
- 10 The law of jurisdiction for this work will be Pimpri chinchwad and Pune.
- 11 Every page of tender should be numbered and signed with seal by the tenderer
- 12 The right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof is reserved by the CEO, PCNTDA.
- 13 The payment will be made on yearly basis.
14. In case of Dispute or difference arising between the contractor and PCNTDA relating to any matter arising out of, such disputes or difference shall be settled in front and by Hon. CEO, PCNTDA.
- 15 The EMD of the successful bidder will be refunded after 1 month of completion of work.

Encl.: 1) Part-II of Appendix-I
2) Schedule of Quantity and Appendix-II

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Chief Executive Officer,
Pimpri-Chinchwad New Town
Development Authority, Akurdi.

Place: Pune.

Date:

We have accepted the above terms and condition and agreed to abide by them

Signature with seal of tenderer: -----

Name & address of the firm//tenderer: -----

Registration No. of firm/tenderer: -----

Part-II

Undertaking to be given by the tenderer for comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), Akurdi , Pune-44 for the period of 2 years

Whereas The CEO, PCNTDA has called the tenders for comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), Akurdi , Pune-44 for the period of 2 years

I/We hereby offer our tender at the rates given in the enclosed Appendix -II duly filled in and signed by me/us and hereby also affix my/our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/us.

Enclosed: SCHEDULE-B &Appendix-II

Signature of the Tenderer: _____

Name of the Tenderer / Firm: _____

Full address of the Tenderer with Seal/Stamps _____

Place:

Date:

PIMPRI-CHINCHWAD NEW TOWN DEVELOPMENT AUTHORITY

TENDER FORM NO: _____

ELECTRICAL SECTION, PCNTDA.

DATED: _____

NAME OF WORK: Comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44 for the period of 2 years

SCHEDULE OF QUANTITY :SCHEDULE B

Sr. No.	Description of item	Unit	Qty	Rate	
				In words	In figure
1	Comprehensive maintenance of 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI, PUNE-44	No.	4		
		Total			

Seal of the Firm

Signature of the Owner / Authorized Signatory

Place:

Date:

Appendix No-II.

OFFER

I/we hereby tender for the execution of work for the Pimpri-Chinchwad New Town Development Authority, the work specified in the Tender with Memorandum within the time specified in such memorandum at Rs. (in words) (in Figure) in accordance, in all respects, with the specifications, designs, drawings and instructions in writing referred to in rule Condition and with materials as are provided for, by and in all other respects in accordance with such conditions as applicable.

Memorandum

NAME OF WORK: Comprehensive maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority (PCNTDA), AKURDI , PUNE-44 for the period of 2 years

1. Estimated Amount	Rs.	2,26,560/-
2. Earnest Money	Rs.	5500/-
3. Security Deposit	Rs.	9,000/-

4. Time allowed for the work from the date of
Written order to Commence the work ----- 24 months

I/ we have paid a sum of Rs 5500/- by DD in favor Pimpri-Chinchwad New Town Development Authority,Pune as Earnest Money and agree to its absolute forfeiture for any default, as provided for in the detailed tender notice. The EMD will be converted to security deposit and successful bidder has to pay the remaining amount at the time of agreement.

I/ We agree that this offer shall remain open for acceptance for a minimum period of 90 days from the date of opening the same and thereafter until it is withdrawn by me/us by notice in writing duly addressed to the authority opening the tenders and sent by registered Post A.D. or otherwise delivered at the office of such authority.

Should this tender be accepted, I/We abide by and fulfill all items and provisions of the said conditions of the contract annexed hereto as far as applicable or in default thereof, forfeit and pay to the Development Authority the sum of money mentioned in the conditions.

Dated the _____ day of _____ 2019.

Address:

Contractor's Signature (with seal)

The Above contract agreement is here signed by me after acceptance of the Tender by the C.E.O. on behalf of the Pimpri - Chinchwad New Town Development Authority, Akurdi, Pune 411 044.

Chief Executive Officer,
Pimpri-Chinchwad New Town
Development Authority, Akurdi.

GENERAL TERMS & CONDITIONS OF CONTRACT

1. This is a comprehensive AMC, the bidder shall provide all the men, materials, machinery, tools, incidentals etc required for the AMC work.
2. The bidder shall engage their own conveyance for transporting their men and materials, tools and plants required for the work from the bidder's site to PCNTDA site to be attended and back.
3. PCNTDA will not be responsible for any loss or damage to the men/ materials, tools and plants engaged by the bidder / agency for the work.
4. The Bidder will be responsible for any damage to the property of PCNTDA during the work.
5. PCNTDA shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or any other reasons or by negligence of the staff. PCNTDA will remain indemnified by Bidder/Agency on this account.
6. The Bidder/ Agency / Contractor must have expertise to provide maintenance of Online UPS of specified capacity.
7. The Tenderer shall observe all the safety precautions for the safety of the personnel deployed and the employees/residents of the PCNTDA Campus during execution of services. The Tenderer should arrange to obtain necessary insurance cover for his/her employees and third party. Tenderer would be solely responsible for the safety of persons employed by him.
8. In the event of any dispute arising out of the bid or from the resultant contract, the decision of Hon. CEO, PCNTDA, shall be final.
9. The Bidder/Agency / contractor shall comply with all statutory norms and requirements in respect of the said work.
10. **Performance Default Penalty:** If the check list, log sheets and instructions of PCNTDA do not show proper compliance of works to be done by the Bidder/Agency / Contractor as per schedule; PCNTDA will make suitable deduction from the contractor's bills. If the contractor fails to maintain the operation and maintenance of services as per contract, in such event PCNTDA is at liberty to get the work done from the external agency, and will deduct actual cost incurred on this work plus 10% extra as penalty. In case of the bidder fails to comply for more than two times, PCNTDA will terminate the AMC Contract without notice and forfeit the performance security deposit and may also initiate legal action.
11. The performance security deposit can be forfeited in case of non-completion/part completion/delayed completion of services unless permitted in writing by PCNTDA.

SCOPE OF WORK

The scope of work of this Comprehensive AMC comprises of maintenance for 4 No. of online UPS installed for lifts at new admin building of Pimpri Chinchwad New Town Development Authority(PCNTDA), AKURDI, PUNE- Maintenance includes, but not limited to the following activities-

- 1) This AMC is comprehensive in nature, it includes men, material, incidentals, replacement of spare parts etc. and all taxes inclusive of GST.
- 2) The bidder should provide all the spare parts and all component including installation in case of any type of minor or major breakdown of online UPS.
- 3) The AMC shall be Comprehensive in nature and satisfactory maintenance shall includes periodical cleaning, adjusting, servicing and repairing, fixing, replacement of all electrical, electronic and mechanical components, batteries etc of the online UPS. The term maintenance includes rectification of all hardware, battery and software/hardware problems (if any) in the Online UPS.
- 4) The bidder should have local office in Pune
- 5) The AMC shall have direct and onsite support for the 4 No. of online UPS.
- 6) The bidder is responsible for Periodical / Routine maintenance of 4 No. of online UPS and shall be carried out by trained and qualified Engineer / technicians
- 7) The bidder is responsible for preventive maintenance, labour, spare parts, consumables, repairs as per the OEM's recommendation.
- 8) The AMC Service Engineer should visit PCNTDA site once in a month as Preventive Maintenance measure (i.e Checking & Maintaining of Online UPS), and should maintain the record of the same.
- 9) This AMC Bidder/Agency should report to the Executive engineer (Electrical), PCNTDA immediately about any unhealthy system or malfunctioning, abnormality / shutdown/ breakdown of the online UPS.
- 10) Cost of Spare Parts:-**The bidder / agency shall bear the cost of spare parts required during routine / periodic preventive maintenance work of AMC.
- 11) The bidder shall provide genuine Spare parts from original manufacturer.
- 12) Call-to-Response:** In case of breakdown Bidder/agency has to provide the necessary staff immediately to set right the breakdown at no extra cost. The service Engineer / Technician shall report at PCNTDA campus within 12 (Twelve) hours of informing the breakdown through telephone/e-mail or SMS or by post.
- 13) Call-to-Resolution:** Bidder/agency to resolve / repair the equipment within 24 (twenty four)hours from the time of its reporting.
- 14) Standby Online UPS:** The bidder should provide alternate / standby Online UPS of appropriate capacity during breakdown time, if the repair time exceeds 24 hours.
- 15) If bidder fails to rectify the fault of online UPS and if bidder fails to provide stand by online UPS within 24 hours after giving the complain by telephone or by mail or by SMS, then penalty of Rs. 100/- per day will be lavied on bidder.

For this case all rights reserved to Hon. CEO, PCNTDA and the decision of Hon. CEO, PCNTDA will be binding on the bidder.

16) If the performance of the bidder found satisfactory the contract/AMC duration will be extended for the next 1 year.

17) The AMC Service Engineer / Technicians shall carry proper identity card and shall maintain discipline and conform to PCNTDA.

18) The Bidder should maintain the AMC attendance; log books etc as per instruction of PCNTDA and should be submitted to Executive Engineer (Electrical), PCNTDA.

19) After expiry of AMC the Bidder/Agency should handover the online UPS and all equipment in working condition.

**ONLINE UPS SPECIFICATIONS FOR 15 KVA UPS SYSTEM
(THREE PHASE INPUT & THREE PHASE OUTPUT)**

1. INPUT

- Voltage : 415 Volts, 3 Phase 4 wires
- Voltage Variation : + 15%, - 20%
- Frequency : 50 Hz
- Frequency Variation : 47 Hz to 55 Hz
- INPUT POWER FACTOR Better than 0.9

2. OUTPUT

- Rating : 15 KVA/240V DC
- Voltage : 415 Volts.
- Voltage Regulation : $\pm 2-5\%$ based on Load
- Power Factor : 0.8 lag
- Frequency : 50 Hz
- Frequency Regulation : $\pm 0.5\%$
- Wave form : Sine wave
- Harmonic Distortion: $<2\%$ to 5% THD for linear load
- Overload Rating : 150% for 30 seconds.

3. PROTECTIONS

Rectifier :

I/P AC Over voltage / under voltage
DC over voltage, single phasing,
battery charging over current,
O/P Overload, short circuit,

Inverter :

4. AUDIO ALARM

- Overload Battery low.
- System Trip.

**5. LCD DISPLAY
(optional)**

To read I/P, AND O/P
Parameters.

- I/P Voltage
- O/P Voltage
- Battery Voltage %
- O/P Load %

6. PHYSICAL

- Cable Entry: Back Side Bottom
- Colour : Semens ray

7. ENVIRONMENT

- Operating Temperature : 0 to 45 Deg. C. (0 to 50 °C)
- Storage : - 10 to 70 Deg. C.
- Humidity : up to 95% RH. (Non condensing)
- Cooling : Forced Air Cooling
- Noise : <65 dB
- Altitude : < 1000 mtr. Above mean sea level